

IRVINGTON CITY COUNCIL
109 W Caroline St, Irvington, KY 40146
Special Called Meeting
Minutes for June 6, 2023 7:00 ET

The Regular Meeting of the Irvington City Council for June 5, 2023 was cancelled and a Special Called Meeting was called to order by Mayor Charles Douglas Lucas at 7:00 pm ET.

Prayer was by Robert Young, III, followed by the Pledge to the American Flag.

A Budget workshop for the FY 2023-2024 budget was held prior to the meeting at 6:00 pm ET. Council Members Billy Snyder attended.

Council Members Billy Snyder, Jane Hettich, Robert Young III, Charles Poole and City Attorney Rachel Brown were all present. Council Members Donald Board and Rhea Ballman were unable to attend.

Riley Sumner with Bluegrass Engineering was unable to attend this meeting.

Council Member Robert Young III moved to approve the minutes of the May 1, 2023 Regular Meeting. Motion was seconded by Council Member Jane Hettich. Motion carried by majority vote with all Members present voting yes.

City Clerk/Treasurer Stephen Clark presented the treasurer's May financial reports. There were no questions regarding the reports.

City Clerk/Treasurer Stephen Clark reported a total Meade Co RECC Collections for March - \$31,365.75. There were 3 City Stickers sold, 2 Business License renewals and 1 new business license application.

Council Member Jane Hettich moved to approve the 1 new business license Sign Crafters Inc and was seconded by Council Member Billy Snyder. Motion carried by majority vote with all Members present voting yes.

Overtime for May – 116 hours 10 minutes. The amount of overtime was mainly due to shortage of officers, requiring the police chief to work more overtime.

Clark reported that Engine 44 and 2020 Dodge Durango had both been paid off, per Council approval. Also, the email hosting migration for the City has been completed. The metal roofing on the ground at Eva Carman Park due to storm damage has been cleaned up.

NO code enforcement board meeting was scheduled for May. We are currently in the process of setting up a planning and zoning board and are in need of members willing to serve. This board consists of 5 paid board members and will be required to attend training to serve. Jeremy Burnett was appointed at the April 4, 2022 Council meeting to serve on the Planning and Zoning Board and is the only current approved board member to date.

We are working on the FY 2023-2024 budget. Letters have been sent on delinquent 2022 property tax bills.

The KLC liability, auto, property and workers compensation coverage renewal quote will be available at next meeting.

Pictures have been sent of damage at the park from the March windstorm to our insurance carrier. A quote as been obtained for the damage at the Fire House. We are still trying to obtain quotes on repairs to the buildings at Eva Carman Park.

Supervisor Chris Lucas reported the maintenance department had picked up trash on the right of way, had one sewer tank pumped tank, worked on mowing equipment getting ready for summer, and listened to some services to locate water leaks. Lucas also reported to the Council that street paving has been completed. He presented to the Council the need to purchase a new lawnmower, as the current mowers are starting to require a lot of maintenance.

Mayor Lucas reported that some stones had been overturned at the cemetery and that Lazarus Cemetery Mapping has almost completed the mapping and plotting of the cemetery.

Police Chief Jason Ballman reported that some training is being completed and that some will be attending state fire school training this weekend to keep their hours and not affect any funding. He stated that progress is being made for the two full time deputies to be hired and they are working through the testing process. There will likely be no openings at the academy until September.

Fire Chief Jeremy Hougland spoke on fire runs for the month and add reported the Crusade for Children collections were a success.

Council Member Robert Young III asked about the fireworks ordinance and it was discussed that we do have one.

There were no visitor comments.

Old Business:

After a brief discussion of the FY 2023-2024 annual original budget, Mayor Lucas read first reading of Ordinance 2023-03, an Ordinance adopting the City of Irvington annual original budget for fiscal year of July 1, 2023 through June 30, 2024 by estimating resources and appropriating funds for the operation of City government.

There was no old business.

New Business:

After a brief discussion, Mayor Lucas read first reading of Ordinance 2023-04, an Ordinance creating the position of Administrative Assistant.

Mayor Lucas read Resolution 2023-5 accepting grant, approving the grant assistance agreement, authorizing any budget amendments and authorizing a representative of the city to sign all related documents on service min replacement project. Council Member Jane Hettich made a motion to adopt the resolution and enter into the agreement. Council Member Robert Young III seconded the motion. Motion carried by majority vote with all Members voting yes. This is for the Lon Dowell Road extension project funds and needed to be presented again as the previous resolution was signed by the previous Mayor, and approved by the previous council.

Mayor Lucas read Resolution 2023-6 accepting grant, approving the grant assistance agreement, authorizing any budget amendments and authorizing a representative of the city to sign all related documents on service min replacement project. Council Member Billy Snyder made a motion to adopt the resolution and enter into the agreement. Council Member Jane Hettich seconded the motion. Motion carried by majority vote with all Members voting yes. This is for the Sewer Lift Station project funds and needed to be presented again as the previous resolution was signed by the previous Mayor, and approved by the previous council.

Mayor Lucas presented and read a Change Order regarding the Meter and Service Line Replacement project with Ferguson Waterworks resulting in a reduction of \$29,365.19 in the contract. Council Member Jane Hettich made a motion to approve the change order. Council Member Charles Poole seconded the motion. Motion carried by majority vote with all Members voting yes.

The Quote received from A Plus Seamless Gutters for \$434.60 to repair storm damage at the Fire House. All Council Members present were in agreement to have the repairs completed. Once a quote is received and the work is done at Eva Carman Park, the charges can be submitted to insurance as the Fire House damage alone does not amount to the deductible.

Purchase of a new, additional lawnmower was discussed. There is still capital funds budgeted in general fund that can be used to purchase. Chris Lucas stated the current mowers are older, requiring a lot of maintenance and repairs and there is a lot of mowing to be done. Requested that it be purchased locally for ease of getting parts and availability. He has obtained a quote from Bluegrass Hardware for a Scag mower similar to the existing mowers at a cost of \$14,239.00, without Twell tires. This price is state price contract as the mower lists for \$17,799.00. Council Member Robert Young III made a motion to purchase. Council Member Billy Snyder seconded the motion. Motion carried by majority vote with all Members voting yes.

At the end of the meeting, Council Member Jane Hettich announced that she will be moving out of the City and will be resigning her position as Council Member at the end of June. Mayor Lucas and the other Council Members present thanked her for her service.

As there was no further business, Council Member Robert Young III moved to adjourn. Council Member Jane Hettich seconded the motion. Motion carried by unanimous consent and the meeting was adjourned at approximately 7:45 pm ET.

Charles Douglas Lucas, Mayor

ATTEST:

Stephen Clark, City Clerk/Treasurer